

## Houses of Worship: Fire Prevention Checklist

The extent of a house of worship's fire exposure will be determined by the scope of operations, accessibility to the public, physical location, and the construction of the facility. Combustible furnishings, candle usage, and arson are the primary fire risks. The following areas should be reviewed to provide a comprehensive exposure assessment.

<b>Building and Grounds</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Is at least a 30-ft (9-m) separation maintained between buildings and other exposures, such as automobiles, fuel tanks, outside storage areas, and high grass or wooded areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are access roads provided for buildings, when any point of a building's exterior is located more than 150 ft (45.7 m) from a roadway?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are high-hazard areas, such as boiler rooms and flammable liquid storage areas, separated from each other and all other spaces by firewalls or fire barriers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If draperies, tapestries, and other decorations are not fire retardant, are they located away from ignition sources, such as votive candle racks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do the electrical and HVAC systems appear to be in good working condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the building equipped with a lightning protection system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the building protected by an automatic sprinkler system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the automatic sprinkler system under a maintenance and service contract?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all sprinkler valves inspected weekly, except valves secured with locks or supervised, which can be inspected monthly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are there a sufficient number of listed/approved portable fire extinguishers, and are they properly located, as required in NFPA 10, <i>Standard for Portable Fire Extinguishers</i> , published by the National Fire Protection Association (NFPA)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are fire extinguishers subject to a routine inspection and maintenance program?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are employees trained in the use of portable fire extinguishers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are kitchen facilities provided with fire protection and suppression systems?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are fire extinguishers in kitchens listed/approved for such use and located within 10 ft (3 m) of any cooking equipment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are at least two fire exits provided for each smoke compartment?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are fire exits provided with panic hardware and not locked, such as by chains or padlocks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are the locations of fire exits indicated by clearly visible signs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is an emergency lighting system provided in means of egress?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	N/A
<b>Storage</b>			
Are accumulations of combustible materials, such as vestments, paper supplies, and decorations, stored in an area separated by firewalls or fire barriers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are candles, oil, and incense that are used in ceremonies stored in listed/approved flammable's cabinets in a manner to prevent exposure to ignition sources?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are artifacts, works of art, collectibles, and records (e.g., birth, death, etc.) in storage placed in a protected enclosure or a room having a one-hour fire rated separation from all other areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are fuel-powered equipment, such as lawnmowers, stored in a separate building	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Operations</b>			
When candles are used in ceremonies, is the distribution of the candles controlled and kept at least 4 ft (1.22 m) from combustible materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does a designated person remain for 30 minutes after candles have been extinguished to ensure that re-ignition has not occurred?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If there are cooking facilities, such as a cafeteria, are cooking appliances inspected on a regular basis?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are vents for cooking appliances equipped with easily accessible and removable noncombustible grease filters?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are cooking appliances vented to the exterior of the building?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If there are laundry facilities, are dryer exhaust systems routed away from combustible materials and access provided for routine cleaning?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the lint from clothes dryers removed on a regular basis?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the refueling of powered equipment, lamps, and other devices using flammable and combustible liquids performed by trained and designated personnel, and only in specified, well-ventilated areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If smoking is permitted, are designated smoking areas established and "No Smoking" signs posted in all other areas of the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there an emergency action plan for the facility?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Incendiarism and Arson</b>			
Are all exterior areas property illuminated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are exterior doors and windows of the property secured from unauthorized access?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Does a fence protect the perimeter of the property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there a closed-circuit television (CCTV) system?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are trees and vegetation cut back to provide a clear space of at least 100 ft (30.4 m) around the perimeter of the property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>